

Birthday Party General Information

PRICING

Total Guest Count (includes both children and adults)

Party Package Size	Non-member	Member
Option 1: 15 guests	\$200	\$180
Option 2: 20 guests	\$275	\$247
Option 3: 30 guests	\$375	\$337
Option 4: 40 guests	\$450	\$405
Option 5*: Full Museum Rental	\$950	\$855

Additional fee of \$7/person will be charged on the day of the party if the maximum # of guests is exceeded.

*Call for details about an after-hours, full Museum rental.

GUESTS

We require a minimum ratio of 1 adult per 5 children. (Ex: 2 adults for 10 children).

Please keep in mind that we allow a maximum of 40 guests, which includes all children and adults in your party including the host family. The birthday child(ren) are not included in the guest count.

HOURS

Birthday parties are available on Saturdays and Sundays at 11AM or 2PM. Weekday parties are available upon request.

The duration of the party is 2-hours long. The party family receives an additional 30 minutes before and after the party for set-up and clean-up.

REGISTRATION

Parties must be booked at least two weeks in advance.

- Submit a Birthday Party Registration Form or register online.
- 2. Submit the Birthday Party Agreement via email or fax.

Confirmation will be sent via email.

PARTIES INCLUDE

- General admission for you and your guests (starting at party time until closing)
- ½ hour set-up time and ½ clean-up time for host
- Exclusive party room for 2 hours
- Tablecloths
- Personal Party Assistant for 3 hours
- Themed activity and exhibit exploration
- Free play for guests
- Special gift for birthday child (SDCDM t-shirt)
- 1 reserved parking space in our parking lot

FREE MUSEUM ADMISSION

Feel free to enjoy the Museum after the party! Your guests will get free admission to the Museum at the start of the party until the Museum closes. General admission fees apply to additional children and adults.

DECORATIONS

We provide tablecloths for the tables. You may bring additional decorations. However, we cannot accommodate balloons, piñatas, or additional entertainment.

FOOD

You are responsible for providing the cake, any snacks, food, or beverages.

Alcohol is not allowed. No plug-in appliances or chafing dishes are allowed.

Please note that we are a peanut-free facility.

ROOM CLEAN-UP

Please leave the classroom in the same condition as when you arrived. Trash cans and recycling bins are located inside the party room. You will have 30 minutes after the party to clean-up.

BEHAVIOR POLICY

Guests are expected to follow the Museum's behavior policy including supervision of each child at all times.



HOST CHECK-IN / ROOM SET-UP

Host may check in 30 minutes prior to the party. Check in at the front desk. Staff and classroom will not be available if you arrive earlier. Please be respectful of your party time.

GUEST CHECK-IN

When guests arrive, they must check in with the front desk and will receive a wrist band. If you would like your guests to participate in the craft and exhibit exploration, please have them arrive promptly at the party start time.

Guests who arrive early may play in the Group Visit area, which is the garden to the left of the front entrance.

PARKING

One parking space will be reserved in the parking lot for the party host.

For guests, parking is first come, first served. If the parking lot and street parking is full, guests may use our overflow parking. Overflow parking is located just north of Grape Day Park on Woodward Ave on N. Escondido Blvd.

This parking lot can be accessed by heading north on Broadway and making your first left onto Woodward Ave. Parking lot will be on your left.

REMINDERS

Here is a list of suggested items to bring with you: Cake, snacks, beverages, cooler with ice, plates, napkins, utensils, cake knife and server, candles, matches or lighter, additional decorations.

ECO-FRIENDLY DISHWARE & UTENCILS RENTAL

For a modest fee of \$5, you may rent enamelware dishes, bowls, and mugs with matching utensils –forks, spoons, and knives. Avoid disposable party ware with this eco-friendly option. We will provide you with up to 40 sets of dishware and utensils and we'll do the dishes!

RECOMMENDED PARTY ITINERARY

See additional form, Birthday Party Itinerary.

BIRTHDAY PARTY AGREEMENT

Submit the **Birthday Party Agreement** form before the date of the party. By booking a birthday party, you are agreeing to the following:

Birthday Parties are booked on a first come first served basis and must be done at least two weeks in advance. Confirmation will be sent via email.

The Museum reserves the right to charge \$25.00 per every 15 minutes outside of the allotted party set-up or clean-up host times.

If the Host arrives after the start of the party time, s/he will forfeit that portion of their party. The party time will still end at the scheduled time.

Museum equipment and/or furnishings may not be removed from the classroom or premises. Damage to Museum property may result in billing the Host for replacement or repair of equipment, at the Museum's discretion.

The Birthday Party Host is responsible for the conduct of their guests. Children must be chaperoned at all times. The Museum will not accept any liability for those children/guests not accompanied by a parent.

Food and Beverages: No alcohol is permitted. Food and beverages must remain in the classroom. This is a peanut-free facility. No plug-in appliances or chafing dishes are allowed.

No outside entertainment, such as magicians or clowns, is allowed.

HOW TO CONTACT US:

If you have any questions after reading this document, please contact us at: birthdays@sdcdm.org or (760) 233-7755 ext. 1010.